



*Reservoir Solutions the  
Industry Trusts*

*Connecting the  
Industry's Experts*

*Guiding Careers to  
the Next Level*

*- Collarini Associates*

*- Collarini Energy Staffing Inc.*

*- Collarini Career Management*

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## Looking Back and Pressing Ahead

The numbers aren't good, but they are fresh – hot off the press from the MMS. Here are the gloomy results of Hurricane Ike's visit to the Gulf of Mexico:

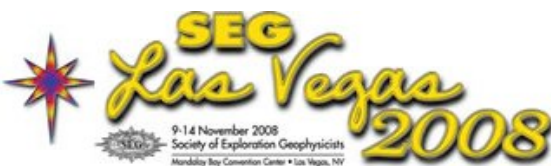
- Earlier the MMS reported that 23 manned platforms are confirmed destroyed
- As of October 3<sup>rd</sup>, personnel are still evacuated from 116 production platforms
- An estimated 48 percent of the oil production and 45 percent of the gas production remains shut-in.

For more information, visit the [MMS website](#).

Like every other business, we have been shut down due to power loss. As we bring the team back together in dried-up offices, please know that we are here to help should you need assistance with personnel.

Your Friends at Collarini

## Upcoming Events



**Society of Exploration Geophysicists  
Annual Meeting**

**November 9-14, 2008  
Las Vegas, Nevada  
Mandalay Bay Convention Center**

"Geophysics is happening in Vegas" and the SEG wants to share what is happening with the world.



**IPAA Annual Meeting**

**November 10-12, 2008  
Houston, Texas  
The Westin Galleria**

Don't miss out on this exciting growing event to buy, sell, and trade oil and gas prospects and producing properties.

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## Employer Tips

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### UH to Launch Petroleum Engineering Program

The global energy workforce will need more hands on deck over the next decade, and the University of Houston Cullen College of Engineering has stepped up to help provide those workers: The college will launch an undergraduate program in petroleum engineering in the fall of 2009.

The new program, awaiting approval by the Texas Higher Education Coordinating Board, will include a curriculum allowing students to specialize in areas such as reservoir engineering or petroleum geology. A strong emphasis will be placed on technology - computer systems, data mining and database management - as well as on leadership and entrepreneurial skills.

In addition to offering a Bachelor of Science degree, the college will offer a certificate program for students seeking specialty training.

Over the summer, two Fortune 500 companies committed major funding to support the new program. Marathon Oil Corp. pledged \$600,000 in unrestricted funds, while Devon Energy Corp. committed \$1 million to support student scholarships, the renovation of a student research laboratory and other needs.

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## Talent Pool

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*The following biographies are just a small sampling of the kind of talent available in our talent pool of 16,000 experts. Please call our **placement managers** if you are interested in learning more about these professionals, or check out our website for more candidates.*

**Exploration and Production Landman** with twelve years experience in onshore and offshore oil and gas properties. Experience includes both state and federal waters. High proficiency in, Excel, PowerPoint, Access, GIS, Lexco, Dwrights/PI, and Intellex. Has strong working relationship with the MMS. This candidate has it all from cradle to grave which includes due diligence, running title, contract negotiations, and acquisitions. This candidate is also interested Senior Land Analyst or Senior Land Technician positions. **Ask for L131.**

**Data Technician** with over 12 years of solid business and technical experience at various levels and capacity. Extensive problem solving experience. Extremely talented in organizing and improving departmental work flow process. Utilized broad range of computer systems and software packages such as Oracle, Unix/Linux RedHat Enterprise 3 Version 8, SAP R/3, LogMart 1.6.3, Central Data Repository 2.1.7, ViaVista 2.5, EZ Tools, Microsoft Excel XP, Frontpage 2000 and Word XP. Excellent communication skills and customer support skills. High energy level that thrives on a busy environment. **Ask for DB547.**

**Certified Professional Landman and Notary Public** with a Bachelor's degree and over 29 years of diversified energy industry experience working for both major and small independent oil and gas companies. Experienced in technical and managerial positions within exploration, production, and marketing. Particularly experienced in negotiating, preparing and analyzing oil and gas leases, farmouts, right-of-way agreements, 3-D seismic lease options, exploration and joint operating agreements, and various letter agreements. Geographic experience includes Texas, Oklahoma, Arkansas, New Mexico, northern Louisiana, Colorado, Wyoming, North Dakota, Utah, Mississippi, California, Virginia, West

Virginia, and Canada. Accomplished in software including LandPro, Lease Data II and III, Artesia, MS Office, and WordPerfect. **Ask for L91.**

**Geophysicist** with a MS in Geophysics and a BS in Geology has six years experience which includes seismic data acquisition and processing, reservoir geology, mapping, flow simulation, structural, facies, and fracture modeling. Proficient in Interactive Petrophysics, Linux system, and is familiar with Petrel. Additionally, has hands-on ability in computer system maintenance. This California resident has excellent communications skills and is open to relocating anywhere in the USA. **Ask for GP1073.**

**Senior Process Engineer** with over 30 years of service in design, construction, commissioning, start-up, retrofit, turn-arounds and maintenance/inspection of rotating equipment, mechanical and assorted process and skidded equipment, compressors, pumps, vessels, fired heaters, boilers, piping systems, extruders, conveyors all in offshore production/gathering systems, oil/gas refinery and chemical production, power/steam generation and industrial facilities. Experienced also in detailed design, piping stress analysis and design, quality control, equipment and piping inspection, estimating, planning, scheduling, cost controls and procedures, and final project documentation. **Ask for F770.**

**Instrumentation and Control Systems Engineer** with a master's degree in engineering and an extensive background working on petro-chemical projects for major EPC contractors. Expertise in project execution, P&IDs, HAZOP (SIL), control system architecture, safety systems, analyzer systems, and packaged equipment. Projects have included the revamping and modernization of refineries, LNG, LPG, ethylene, and other petrochemical plants, offshore platforms and pipelines. Instrumentation system competencies include Distributed Control Systems (D.C.S.), SCADA, Programmable Logic Controllers (PLC's), Safety Protection Systems, Compressor Control Systems, Vibration Monitoring Systems, tank gauging systems, and blending systems. **Ask for IE 642.**

**Senior Information Technology Manager** with a bachelor's degree in computer science and extensive experience in oil and gas industry. Expertise in business unit strategic planning, organizational development and project management with strong qualifications in identifying and capitalizing on emerging technologies. Domestic and international experience managing upstream and downstream technology business systems from conception through implementation. **Ask for DB 364.**

**Project Controls Manager** with a master's degree in business management and twelve years of global experience with EPC projects for the oil and gas industry. Expertise in planning, cost control and progress measurement. Experience includes monitoring and reporting of expenditures, forecasting, performance measurement analyses, cost forecasting, work breakdown structure, as well as, preparing conceptual, preliminary and definitive estimates. Competencies include Primavera Project Planner (P3, P3e, 5.0), SAP and Earned Value Management Specialist. Prefers contract positions. **Ask for PA 221.**

**Reservoir Engineer** with a bachelor's degree in petroleum engineering and 22 years of experience in the oil industry working for consulting firms, service companies, and as an independent consultant to major and independent producers. Experience includes reservoir engineering, asset management, acquisitions, risk assessment, and integrated field studies. Geographic areas worked include various producing areas in the United State and the Gulf of Mexico as well as Mexico, Russia, Argentina, Venezuela, Indonesia, and Algeria. Computer skills include the design and development of several custom reservoir engineering and production software programs. **Ask for R778.**

**Drilling Operations and Offshore Installation Manager** with over 20 years of experience in the drilling, completion and work-over of oil and gas wells on Semi's, Jack-ups, Inland Barges and Platforms in the Gulf of Mexico, Persian Gulf and the Adriatic Sea,

including 13 years experience in supervisory positions on drilling and work-overs. Experienced on wells up to and including depths of 33,200 feet, including wells at every angle and under most conditions. Experienced with National, Varco and Tesco top drives. Excellent safety record. Geographic experience includes the Gulf of Mexico, Persian Gulf, the Adriatic Sea, the Barnett Shale, and early experience in a variety of US onshore basins. **Ask for DO326.**

**Engineering Technician** with 10 years of experience with large independents and 15 years of experience in IT and data management looking to re-enter the energy industry. Highly skilled at data management and has remained knowledgeable in oil and gas data and terminology. Highly mobile for the right opportunity. Computer skills include SQL and SQL stored procedures for Oracle 9i, IBM DB2 UDB (for iSeries), MS SQL Server, and MS Access/Jet VBA. **Ask for TE446.**

**Petroleum Property Analyst** with a bachelor's degree in petroleum engineering and extensive experience in domestic and international reservoir evaluation. Expertise in areas of economic and reserve evaluations for exploration, investment, production, and acquisition or divestiture decisions oil and gas companies, banks and investment consortiums. Economic software includes Aries and PHDWin. Geographic focus includes: majority of U. S. (Gulf Coast, Permian Basin, Mid-Continent, West Coast, and Appalachia), Russia, South America, Middle East, Far East, and Africa. Registered professional engineer. **Ask for R795.**

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## Career Advice

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### Tips on Resume Writing

First impressions are powerful, so make sure your resume packs a punch! That doesn't mean you should use "tricks" to make it stand out from the crowd. Instead, you should prepare a traditional resume built on strong fundamentals. Employers may review hundreds of resumes for each advertised position, and they appreciate being able to quickly and easily compare candidates to job qualifications. Here are the foundations of a good resume:

#### Plain White Paper/Easily Readable Font

Even small firms usually ask that resumes be sent via e-mail. Easy readability is tantamount to ensuring your resume gets to the decision maker. Plain white paper and standard fonts such as Arial or Times New Roman are proven winners when it comes to ease of reading, whether printed or viewed on screen. In their guide, "How To Write A Masterpiece of a Resume," the Rockport Institute recommends that your resume present a simple, clean structure with as much white space as possible between sections of writing. Resumes printed on colored or textured paper can look fuzzy or distorted when viewed on screen or scanned to add to a database. If the company uses OCR software, textured paper can interfere with the software's ability to recognize letters.

#### Descriptive Yet Succinct

Resumes filled with flowery words aim to impress but miss their mark, leaving the reader wondering: "What does this person do?" Ann Hackett with Quest Career Services says: "The purpose of your resume is to generate enough interest to have an employer contact you for an interview. Use the interview to provide a more detailed explanation of your accomplishments." An effective resume uses action words that describe skills. More words

do not equal a better resume. For best results, once you have written your resume, review it to eliminate unnecessary words. Clarity and brevity are crucial.

### Essential Information

Certain information is crucial. Valid contact information is at the top of the list. Remember to update your e-mails address and phone numbers. Chronology of work is another important aspect. While employers are now more accepting of frequent job changes, a resume void of employment dates is a red flag. Employers are concerned about turnover and candidate stability. In today's job market, it is likely that a resume without dates will be rejected outright or held pending the receipt of a chronological version. Finally, computer software knowledge should be included in your resume. We live in an automated world and work in electronic environments. The ability to use a computer is not optional, and failing to indicate that you are technologically savvy is detrimental. List specific technical and business software that is important to your job function.

### Photo Not Desired

The latest trend is to imbed a photo in your resume. Unless a photo is requested, it's likely to be more harmful than helpful. Including a picture that is not requested could be interpreted to mean, "I want to be judged on my looks and not on any relevant work experience." It also increases the file size of the document and, in some cases, interferes with the software a company is using to process resumes.

Putting these principles into practice will help you stand out from the crowd as a serious, professional candidate much more than colored paper, flowery words, or personal photos ever will.

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## About Us

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### *Connecting the Industry's Experts...*

**Collarini Energy Staffing Inc.** is a full-service agency specializing in the placement of energy and EPC personnel and including the disciplines listed below (other supporting personnel are managed upon request):

Accountants and finance personnel  
Administrative and clerical personnel  
Business analysts  
Civil and architectural engineers  
Drilling engineers  
Drilling operations supervisors  
Executives  
Geologists, geophysicists, and petrophysicists  
Health, safety, and environmental personnel  
Human resources personnel  
Instrument and electrical engineers  
IT professionals

Land, legal, and supporting personnel  
Materials and corrosion engineers  
Naval architects  
Operations supervisors  
Pipeline, riser, and subsea engineers  
Process engineers  
Procurement engineers  
Production engineers  
Project managers and support personnel  
Quality control and inspection personnel  
Reservoir engineers  
Sales and marketing professionals  
Technical writers  
Technicians, drafting and graphic  
Technicians, engineering and geoscience

### ***Reservoir Solutions the Industry Trusts...***

The **Collarini Associates** petroleum engineers and geoscientists specialize in evaluating oil and gas reservoirs. Specific projects include integrated field studies, acquisition evaluations, independent reserve appraisals, and exploration and exploitation prospect generation and assessment. Our full divestment services include creation and hosting of electronic and physical data rooms in addition to the technical evaluation. Our teams in Houston and New Orleans are very experienced and stand ready to help you on projects of any size. Try us!

### ***Guiding Careers to the Next Level...***

**Collarini Career Management** applies its deep understanding of the career paths of technical professionals in the E&P and EPC communities to help companies and professionals build successful organizations and careers. We leverage Collarini's unique combination of industry knowledge and technical expertise to guide companies and individuals during transition, training existing employees for high performance, and designing customized technical training plans for companies and individuals.

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## **Contact Us**

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## **Comments**

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